

**American Recovery and Reinvestment Act
Award Closeout Verification**

(Submit to NMORR as soon as notice to closeout award is received from federal agency)

ARRA Project _____ ARRA Award Number _____

Administering Agency _____ Project Leader _____

Agency ARRA Lead _____ Close out Date _____

Close out Element	Y, N, N/A	Details/Documentation/Evidence
Did Agency have a clear purpose for the ARRA project? Refer to your Agency's initial Program Recovery Plan and enter "details" in the column to the right.		
Did Agency have outcomes and measurements for the project? Refer to your Agency's Program Recovery Plan and enter "details" in the column to the right.		
Did Agency measure the outcomes? If Yes, how were outcomes measured? Attach documentation demonstrating outcome/performance measurement.		
Did Agency expend all ARRA funding allocated to this project? If no, what is the balance remaining?		
Does Agency have appropriate documentation for all ARRA expenses? If yes, list the documentation Agency has on file for review.		
Does Agency have appropriate documentation on work hours reported? If yes, list the documentation Agency has on file for review.		
Has Agency contacted its Federal Agency to receive authorization to close out the ARRA award? If yes, list the federal contact name and contact information.		
When will Agency report award as "Final" in CertiClear?		

Agency Authorization:

Project Leader

Date

Agency ARRA Lead

Date

Cabinet Secretary

Date